



## Acton-Boxborough Regional School District

15 Charter Road Acton, MA 01720

978-264-4700

[www.abschools.org](http://www.abschools.org)

### Acton-Boxborough Regional School Committee Meeting

February 1, 2024 7:00 p.m.

Administration Building Auditorium To view only: <https://www.youtube.com/actontv1>

1. **CALL TO ORDER (7:00)**
2. **CHAIRPERSON'S WELCOME - Adam Klein**
  - a. ABRHS Student Representative Update - Molly Norris '25, Julia Zhou '26, Diksha Mhatre '26, Nikhil Nomula '26, Jadon Yang '26
  - b. Public Participation
  - c. Superintendent's Update - *Peter Light*
3. **ONGOING BUSINESS (7:30)**
  - a. Health Insurance Update - *Andrew Schwartz*
    - i. Acton Health Insurance Trust (HIT) [FY24 and Options for FY25](#)
    - ii. Acton Health Insurance Trust (HIT) [YTD Claim Analysis](#)
  - b. FY25 Budget Presentation #2 - *Peter Light*
    - i. Presentation Slides (*Addendum*)
    - ii. [FY25 Comparative Summary by Character Code "A" Budget](#)
    - iii. [FY25 Comparative Summary of Expenditures by Admin Category "A" Budget](#)
    - iv. [Strategic Initiatives, Significant Budget Variances, and Suggested Reductions from Preliminary Budget](#)
  - c. Subcommittee and Member Reports
    - i. School Committee Communication Goal Update - *Adam Klein*
    - ii. Budget Subcommittee - *Rebecca Wilson, Jan. 29*
    - iii. Acton Leadership Group - *Tori Campbell, Rebecca Wilson, Jan. 29*
  - d. Consent Agenda/Action Items - **VOTE** - *Adam Klein*
    - i. Approval of ABRSC Meeting Minutes of 1/18/24 (*Addendum*)
  - e. Statement of Warrants and Recommendation to Approve 2/1/24 (*Addendum*) - **VOTE** - *Adam Klein*
4. **ADJOURN (9:00)**

#### FYI-

Posted on January 26, 2024 at 12:00 p.m.

NEXT MEETINGS: Budget Saturday Workshop February 10, 2024 at 8:15 a.m. and February 15, 2024 at 7:00 p.m. in the Administration Building Auditorium

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## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

<b>MEETING DATE</b>	2-01-24	<b>AGENDA ITEM NUMBER</b>	2.
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<b>AGENDA ITEM TITLE</b>	Chairperson's Welcome
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<b>PRESENTER(S)</b>	Adam Klein
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<b>SUMMARY OF TOPIC</b>	<p>The Chair welcomes members and the public to the meeting. The Chair is also required to state if the meeting is being taped. Acton TV tapes and broadcasts most School Committee meetings.</p> <p>Individuals who wish to view the meeting, but do not wish to speak may do so by using the YouTube Link posted on the agenda.</p>
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>		
<b>X</b>	No action requested - this is a short update or presentation of information	
	Request input and questions from the School Committee, but no vote required	
	Request formal action with a specific vote:	
	If formal action is requested, is this item being presented:	
		for the first time, with a request that the School Committee vote at a subsequent meeting or
		with the request that the School Committee take action immediately

*If formal action is requested, include a suggested motion or contact Julie LaLumiere.*

<b>APPROX AGENDA TIME</b>	5 min
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<b>FOLLOW-UP</b>	
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## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

<b>MEETING DATE</b>	2-01-24	<b>AGENDA ITEM NUMBER</b>	2.a
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<b>AGENDA ITEM TITLE</b>	<b>ABRHS Student Representative Update</b>
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<b>PRESENTER(S)</b>	Molly Norris '25, Diksha Mhatre '26, Julia Zhou '26, Nikhil Nomula '26, Jadon Yang '26
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<b>SUMMARY OF TOPIC</b>	Our reps report at the first meeting each month and share some student perspectives on current events at the High School.
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>		
<b>X</b>	No action requested - this is a short update or presentation of information	
	Request input and questions from the School Committee, but no vote is required	
	Request formal action with a specific vote:	
	If formal action is requested, is this item being presented:	
		for the first time, with a request that the School Committee vote at a subsequent meeting OR
		with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Julie LaLumiere.***

<b>SUGGESTED MOTION</b>	
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<b>FOLLOW-UP</b>	
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<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	5 min.
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<b>ATTACHMENTS</b>	none
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## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	2-01-24	AGENDA ITEM NUMBER	2.b
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AGENDA ITEM TITLE	Public Participation
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PRESENTER(S)	Adam Klein, Chairperson
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SUMMARY OF TOPIC	Policy <a href="#">BEDH</a> , permits members of the public to speak for up to 3 minutes on items not included on the agenda. Comments regarding items on the agenda would be made during that part of the meeting. The Committee/Administration typically does not respond to comments during public participation.
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>		
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information	
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required	
<input type="checkbox"/>	Request formal action with a specific vote:	
	If formal action is requested, is this item being presented:	
	<input type="checkbox"/>	for the first time, with a request that the School Committee vote at a subsequent meeting OR
	<input type="checkbox"/>	with the request that the School Committee take action immediately

*If formal action is requested, include a suggested motion or contact Julie LaLumiere.*

SUGGESTED MOTION	
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APPROX. AGENDA TIME	20 min.
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ATTACHMENTS	none
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## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

<b>MEETING DATE</b>	2-01-24	<b>AGENDA ITEM NUMBER</b>	2.c
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<b>AGENDA ITEM TITLE</b>	Superintendent's Update
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<b>PRESENTER(S)</b>	Peter Light
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<b>SUMMARY OF TOPIC</b>	Bi-weekly Superintendent's Update. This is brought to the meeting and posted to our website for families and the community the following day.
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?		
<b>X</b>	No action requested - this is a short update or presentation of information	
	Request input and questions from the School Committee, but no vote is required	
	Request formal action with a specific vote:	
	If formal action is requested, is this item being presented:	
		for the first time, with a request that the School Committee vote at a subsequent meeting OR
		with the request that the School Committee take action immediately

*If formal action is requested, include a suggested motion or contact Julie LaLumiere.*

<b>SUGGESTED MOTION</b>	
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<b>FOLLOW-UP</b>	
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<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	5 min.
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<b>ATTACHMENTS</b>	Brought to meeting
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## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

MEETING DATE	2-01-24	AGENDA ITEM NUMBER	3.a
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AGENDA ITEM TITLE	Health Insurance Update
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PRESENTER(S)	Andrew Schwartz
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SUMMARY OF TOPIC	
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>		
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information	
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required	
<input type="checkbox"/>	Request formal action with a specific vote:	
	If formal action is requested, is this item being presented:	
	<input type="checkbox"/>	for the first time, with a request that the School Committee vote at a subsequent meeting or
	<input type="checkbox"/>	with the request that the School Committee take action immediately

*If formal action is requested, include a suggested motion or contact Julie LaLumiere.*

APPROX AGENDA TIME	10 mins.
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FOLLOW-UP	
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ATTACHMENTS	
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## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

<b>MEETING DATE</b>	2-01-24	<b>AGENDA ITEM NUMBER</b>	3.b
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<b>AGENDA ITEM TITLE</b>	FY25 Budget Presentation #2
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<b>PRESENTER(S)</b>	Peter Light
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<b>SUMMARY OF TOPIC</b>	Updates to Superintendent's Preliminary Budget
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?		
<b>X</b>	No action requested - this is a short update or presentation of information	
	Request input and questions from the School Committee, but no vote is required	
	Request formal action with a specific vote:	
	If formal action is requested, is this item being presented:	
		for the first time, with a request that the School Committee vote at a subsequent meeting or
		with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Julie LaLumiere.***

<b>APPROX AGENDA TIME</b>	30 mins.
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<b>FOLLOW-UP</b>	
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<b>ATTACHMENTS</b>	
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## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

<b>MEETING DATE</b>	2-01-24	<b>AGENDA ITEM NUMBER</b>	3.c
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<b>AGENDA ITEM TITLE</b>	Subcommittee and Members' Report
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<b>PRESENTER(S)</b>	School Committee Liaisons
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<b>SUMMARY OF TOPIC</b>	School Committee members provide the committee with updates from various subcommittees.
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?			
<input checked="" type="checkbox"/>		No action requested - this is a short update or presentation of information	
<input type="checkbox"/>		Request input and questions from the School Committee, but no vote is required	
<input type="checkbox"/>		Request formal action with a specific vote:	
		If formal action is requested, is this item being presented:	
		<input type="checkbox"/>	for the first time, with a request that the School Committee vote at a subsequent meeting or
		<input type="checkbox"/>	with the request that the School Committee take action immediately

*If formal action is requested, include a suggested motion or contact Julie LaLumiere.*

<b>APPROX AGENDA TIME</b>	15 mins.
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<b>FOLLOW-UP</b>	
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<b>ATTACHMENTS</b>	
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## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

<b>MEETING DATE</b>	2-01-24	<b>AGENDA ITEM NUMBER</b>	3.c.i
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<b>AGENDA ITEM TITLE</b>	School Committee Communication Goal Update
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<b>PRESENTER(S)</b>	Adam Klein
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<b>SUMMARY OF TOPIC</b>	The school committee set a communication goal for the 2023-24 school year. This is a standing agenda item for ongoing discussion of actions in support of the goal.
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?		
<b>X</b>	No action requested - this is a short update or presentation of information	
	Request input and questions from the School Committee, but no vote is required	
	Request formal action with a specific vote:	
	If formal action is requested, is this item being presented:	
		for the first time, with a request that the School Committee vote at a subsequent meeting or
		with the request that the School Committee take action immediately

*If formal action is requested, include a suggested motion or contact Julie LaLumiere.*

<b>APPROX AGENDA TIME</b>	5 mins.
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<b>FOLLOW-UP</b>	
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<b>ATTACHMENTS</b>	
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## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

<b>MEETING DATE</b>	2-01-24	<b>AGENDA ITEM NUMBER</b>	3.d
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<b>AGENDA ITEM TITLE</b>	<b>CONSENT AGENDA: Approval of Donations, Annual Authorization</b>
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<b>PRESENTER(S)</b>	Chairperson
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<b>SUMMARY OF TOPIC</b>	Items on the Consent Agenda do not usually require discussion and are approved with one vote. After members are asked if any items should be held out for individual consideration, a motion to approve the consent agenda is made, seconded, and voted on. Any items held from the consent agenda are then discussed and voted on separately.
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<b><u>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</u></b>		
<input type="checkbox"/>	No action requested - this is a short update or presentation of information	
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required	
<input checked="" type="checkbox"/>	Request formal action with a specific vote:	
	If formal action is requested, is this item being presented:	
	<input type="checkbox"/>	for the first time, with a request that the School Committee vote at a subsequent meeting OR
	<input checked="" type="checkbox"/>	with the request that the School Committee take action immediately

*If formal action is requested, include a suggested motion or contact Julie LaLumiere.*

<b>SUGGESTED MOTION</b>	“Move that the ABRSC approve the consent agenda as proposed/amended.”
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<b>FOLLOW-UP</b>	
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<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	5 min.
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<b>ATTACHMENTS</b>	Minutes
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## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

<b>MEETING DATE</b>	2-01-24	<b>AGENDA ITEM NUMBER</b>	3.e
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<b>AGENDA ITEM TITLE</b>	Statement of Warrants and Recommendation to Approve
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<b>PRESENTER(S)</b>	Chairperson
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<b>SUMMARY OF TOPIC</b>	Warrants are the listing of all payments made by the school district for the period, including payroll, vendors and others. The School Committee approves these at every meeting.
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?		
	No action requested - this is a short update or presentation of information	
	Request input and questions from the School Committee, but no vote is required	
<b>X</b>	Request formal action with a specific vote:	
		If formal action is requested, is this item being presented:
		<div style="display: flex; align-items: center;"> <div style="width: 30px; height: 30px; border: 1px solid black; margin-right: 10px;"></div> <div>for the first time, with a request that the School Committee vote at a subsequent meeting</div> </div> <div style="text-align: center; padding: 5px 0;">OR</div>
		<div style="display: flex; align-items: center;"> <div style="width: 30px; height: 30px; border: 1px solid black; margin-right: 10px; text-align: center; line-height: 30px;"><b>X</b></div> <div>with the request that the School Committee take action immediately</div> </div>

*If formal action is requested, include a suggested motion or contact Julie LaLumiere.*

<b>SUGGESTED MOTION</b>	See motion in memo in the packet from S. Matthews
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<b>FOLLOW-UP</b>	
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<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	2 min
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<b>ATTACHMENTS</b>	Summary memo from S. Matthews and posted folder of individual warrants.
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## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

MEETING DATE	2-01-24	AGENDA ITEM NUMBER	FYI
AGENDA ITEM TITLE	For Your Information (FYI)		
PRESENTER(S)	The Chairperson and/or Superintendent may highlight individual items		
SUMMARY OF TOPIC	A variety of items may be found in the FYI: announcements, awards, publicity, reference materials, etc. that do not need discussion.		
<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>			
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information		
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required		
<input type="checkbox"/>	Request formal action with a specific vote:		
	If formal action is requested, is this item being presented:		
	<input type="checkbox"/>	for the first time, with a request that the School Committee vote at a subsequent meeting OR	
	<input type="checkbox"/>	with the request that the School Committee take action immediately	
<i>If formal action is requested, include a suggested motion or contact Julie LaLumiere.</i>			
SUGGESTED MOTION			
FOLLOW-UP			
APPROX. TIME FOR THE AGENDA ITEM (MIN.)			
ATTACHMENTS	various		

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